**Process Names**

Create client list

Use Ini file for client names

Loop thru client list per set loop time

Retrieve input path, output path, input file, output file and backup

directory from ini file

If input file found, call client module to process names passing

Information from ini file to module

If error occurs, put file in errors folder with error text file

(set System Monitor to monitor errors folder)

Set taskbar popup to occur every 15 minutes if error file exists in

error folder

Create log file to log processes

Create client modules for processing names

Process client names

Copy input file to backup folder

Open input file

Create output file for importing names

Read and loop through input file

Assign values for use with output file

ChartNo

AcctNo

PtDOB

PtFullName

Sex

SSN

PtAddress

PtPhone

PtRace

PtReligion

PtMaritalStatus

FinancialClass

AdmissionDate

DischargeDate

ServiceDate

RdFullName

OrderNumber

VisitNumber

PatientType

PatientLocation

Write values to output file

At end of file,

close input file and output file

delete input file